

Application for Employment

Spencer House Montessori School

13921 NW 146th Ave, Alachua, FL 32615
Phone (386) 418-1213 Fax (386) 462-2839
www.spencerhousemontessori.com

We consider applicants for all positions without regards to race, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Position(s) applied for _____ Date of Application _____

Type of employment desired ___ Full Time ___ Part Time ___ Seasonal

Name _____ Social Security # _____
Last First M.I.

Address _____
Street City State Zip Code

Telephone #(s) _____ E-mail Address _____

Employment History

Provide the following information of your past and current employers, assignment or volunteer activities, starting with the most recent. Explain any gaps in employment in comment section below.

1. Employer _____ Dates employed from _____ to _____

Address _____ Telephone _____

Immediate Supervisor and Title _____

Job title and duties _____

Reason for leaving _____

2. Employer _____ Dates employed from _____ to _____
Address _____ Telephone _____
Immediate Supervisor and Title _____
Job title and duties _____
Reason for leaving _____

3. Employer _____ Dates employed from _____ to _____
Address _____ Telephone _____
Immediate Supervisor and Title _____
Job title and date _____
Reason for leaving _____

Comment including explanation of gaps in employment _____

Skills and Qualifications

Summarize any special training, skills, licenses/or certificates that may qualify you as being able to perform job related functions for your positions.

Educational Background: List last three (3) Schools attended, starting with the most recent.

School	Number of years completed	Major	Degree Diploma
1. _____			
2. _____			
3. _____			

Have you ever been convicted of a misdemeanor or felony? _____
____ If yes please provide date(s) and Details _____

Why do you want to work as a child care professional? _____

List any activities you are involved in which support your personal and professional growth. _____

Are you currently CPR and 1st Aide certified? _____

Have you previously completed the Montessori Training? _____ If Yes, where and when? What credential was received?

Please provide a brief written response as to why you are interested in becoming a Montessori Instructor at INCAF along with two letters of reference with your application. One should be a personal reference and one should be a professional reference. Attach additional sheets as necessary.

By my signature below, I assert that all information given in this application is true. I understand that false information (misrepresentation or omissions of information) may be the basis for disqualification or termination. Also, by signing this application I agree to subject the following information to a background check, which includes, but is not limited to criminal records, personal credit information, and character reference.

Signature _____ Date _____